

ONTARIO SEWER & WATERMAIN CONSTRUCTION ASSOCIATION

Wednesday, February 12th, 2020

Silver Creek Room, Village Conference Centre, Blue Mountain

MEMBERS' ANNUAL GENERAL MEETING MINUTES

OSWCA Directors

Present:

Brad Brewster (President/Niagara Representative)
Jeff Mulcock (Incoming President/Ottawa Representative)
Todd Arnott (Incoming 1st Vice-President /Simcoe Rep)
Jim Kelly (Secretary Treasurer/Director-at-Large)
Larry Taylor (Past President/OMMDC Representative)
Harry Bauman (Conestoga Representative)
Mark Bartolucci (OCPA Representative)
Bruno Bellissimo (Young Executives Committee Chair)
Vince Bellissimo (Toronto Representative)
John Currey (Director-at-Large)
Tony DiPede (Director-at-Large)
Julia Risi (Director-at-Large)
Steve Tamas (HAND Representative)
Russell Thomas (Director-at-Large)

Regrets:

Kevin Aarts (London Representative)
Grant Horan (Director-at-Large)
Ron Gallagher (Durham Representative)

Executive Director: Giovanni Cautillo

Chairmen: Brad Brewster/Jeff Mulcock

Recording Secretary: Linh Tu

1. Call to Order

Mr. Brad Brewster, Chairman, welcomed everyone to the Annual General Meeting and reported that a quorum of Local Association Representatives was in attendance, and officially called the meeting to order.

Mr. Brewster, before beginning the formal business of the AGM, requested for a moment of silence in recognition of passing members. Mr. Brewster then introduced the OSWCA Directors present.

2. Approval of Minutes

Mr. Brewster reported that he had reviewed the Minutes of the Annual General Meeting, which was held on Monday, February 11th, 2019 in Montego Bay, Jamaica, and confirmed that they are in order. Mr. Brewster then asked for a Motion from the Board to approve the Minutes.

MOTION: Proposed By: Vince Bellissimo
Seconded By: Larry Taylor

That the Minutes of the Annual General Meeting held on Monday, February 11th, 2019 in Montego Bay, Jamaica be accepted as presented.

MOTION CARRIED

3. OSWCA Finance Committee Report

Review of 2019 Audited Financial Statements: Mr. Jim Kelly, Secretary/Treasurer, presented the draft audited financial statements, for the fiscal year 2019. Mr. Kelly noted that they were prepared by *MNP Chartered Accountants* and have been reviewed by OSWCA staff, the Executive Director and the Finance Committee. Mr. Kelly reported that the statements have been determined to be in order, tabled, reviewed and endorsed by the members of the Board.

MOTION: Proposed By: John Currey
Seconded By: Todd Arnott

That the draft audited financial statements for the fiscal year 2019 of the Ontario Sewer and Watermain Construction Association be approved as presented.

MOTION CARRIED

Appointment of Auditors for 2020: Mr. Jim Kelly noted that the OSWCA Finance Committee recommended retaining *MNP Chartered Accountants* for their services next year. Mr. Kelly then requested a Motion to appoint *MNP Chartered Accountants* as the auditors for the 2020 fiscal year at an appropriate remuneration to be determined by the Board of Directors.

MOTION: Proposed By: Mark Van Bree
Seconded By: Harry Bauman

That the OSWCA re-appoint *MNP Chartered Accountants* as auditors for OSWCA for 2020, and that remuneration be determined by the Directors of the OSWCA.

MOTION CARRIED

4. Nominating Committee Report

Mr. Giovanni Cautillo presented the 2020 OSWCA Nominating Committee Report that was approved by the Board. Mr. Cautillo reported that Mr. Brad Brewster will assume the position of Past President/Niagara Representative, Mr. Jeff Mulcock will assume the position of President,

Mr. Todd Arnott will assume the position of 1st Vice-President, and Mr. Jim Kelly will continue the position of Secretary/Treasurer.

5. Message from Outgoing President

Mr. Brewster provided a summary of OSWCA activities and initiatives throughout 2019; then, thanked the Board and members. Mr. Brewster relinquished his position and welcomed Mr. Jeff Mulcock as President.

6. Message from the Incoming President

Mr. Mulcock thanked Mr. Brewster, and on behalf of the Association, expressed gratitude for Mr. Brewster's dedication this past year as President. Mr. Brewster was then presented with a token of appreciation.

Mr. Mulcock further thanked all in attendance and provided a summary of Association goals and focus for 2020.

7. Committee Reports

Mr. Mulcock introduced the four individuals who would provide a brief report on industry issues, as follows:

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| ▪ Association Report | Giovanni Cautillo |
| ▪ Government Relations | Harry Bauman |
| ▪ Education Program | Russell Thomas |
| ▪ Young Executives Committee Report | Bruno Bellissimo |

Mr. Mulcock thanked each presenter for their efforts throughout 2019.

8. Other Business

Mr. Jeff Mulcock asked if there was any other business.

9. Adjournment

MOTION: Proposed By: Steve Tamas
Seconded By: Vince Bellissimo

That there being no further business to discuss, the meeting be adjourned.

MOTION CARRIED

OSWCA 2020 Annual General Meeting
Wednesday, February 12th, 2020

Jeff Mulcock
President

Todd Arnott
1st Vice-President